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PR-2024-1023-231843



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-100224-0754**PR No.: **STF-2024-10-03059**Date: **10-23-2024**Dept./Office: **DSO**Category: **Food & Food
Ingredients**Section/End-User: **Junard C. Gucela**Project Title/Code: **SSGAO-2025 Honors and Awards
Convocation**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM	set	850	80.00		68,000.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of softdrinks 						
2	Snacks PM	packs	850	80.00		68,000.00
Specification: <ul style="list-style-type: none"> • one serving of snacks • one serving of drinks 						
TOTAL						136,000.00
Purpose: Snacks for the speaker and Students during Honors and Awards Convocation 2025						
Checked by: ALEXANDER L. CABRAL TWG - Food & Food Ingredients				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	JUNARD C. GUCELA	JUNITO A. PANONCE		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		