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PR-2023-CT20-130324



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 146-1-335-2023-5-0-17

Dept./Office: **USHER**

PR No.: **STF-2023-07-01241**

Date: **07-20-2023**

Section/End-User: **Clara P. Mercado**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **USHER-Supplies June2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	10	600.00		6,000.00
2	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	10	220.00		2,200.00
3	Liquid Hand Soap	gallon	5	500.00		2,500.00
4	Mop Rug, Heavy Duty, 100% cotton	pieces	10	90.00		900.00
5	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	30	105.00		3,150.00
6	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	24	204.00		4,896.00
7	Wax, Floor, paste type, red, at least 450g/can	cans	5	175.00		875.00
TOTAL						20,521.00

Purpose: for hospital use

Checked by:

JED ASAPH D. CORTES

WVG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CLARA P. MERCADO	ELWIN JAY V. YU	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU