



PURCHASE REQUEST

Dept./Office: **ODCCE**PR #: **GF-2021-10-01344**Date: **10-18-2021**Section/End-User: **Angelica P. Baldos**Category: **Labor Services**Funding Source: **General Fund - MOOE**Project Title/Code: **CCE-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Aircon, Maintenance CCE	unit	1	15,000.00		15,000.00
Specification: Aircon Maintenance & Refrigerants -Preventive Maintenance services for 4 units Window Type & 4 units Split Type Aircon -Refill, refrigerant -Capacitor Window Type AC, (30+30UF/450V) -Other materials needed for replacement						
TOTAL						15,000.00
Purpose: For office use						
Checked by: MARLON G. BURLAS TWG - Labor Services				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by: ANGELICA P. BALDOS END USER		Noted by: ANGELICA P. BALDOS UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU	