



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CET**

Section/End-User: **Michelle A. Borleo**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-05-00515**

Date: **05-04-2022**

Category: **Office Furniture
& Fixture**

Project Title/Code: **Office of the Dean-CET 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Drawer lock with 2 keys, 19 x 32 mm, High Quality Zinc Alloy Material	pcs	20	170.00		3,400.00
2	Table Drawer Handle	pcs	20	66.00		1,320.00

Specification:

Table drawer handle

length-96mm

Black

aluminum

rectangle

	TOTAL					4,720.00
--	--------------	--	--	--	--	-----------------

Purpose: For finishing of Office Table

Checked by: LEO A. MAMOLO	Funds Available: ALICIA M. FLORES
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE
Signature: Printed Name: MICHELLE A. BORLEO Designation: END USER	Noted by: JANNET C. BENCURE UNIT HEAD, PROJECT LEADER
	Approved by: EDGARDO E. TULIN PRESIDENT, VSU