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PR-2024-0226-181046



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 247-5-1078-2024-1-1-19

PR No.: GF-2024-02-00671

Date: 02-26-2024

Dept./Office: ULC

Category: **Glass &  
Aluminum**

Section/End-User: Jansel Joi C. Villas

Project Title/Code: PPO-2024 (Library)

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Repair and Replace Broken Glass Swing Door with installation	unit	1	7,500.00		7,500.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>2'10" x 7'5" x 1/4" thickness</li> <li>frame not included</li> <li>include installation services</li> </ul>						
2	Repair and Replace Fixed Glass Curtain Wall with installation	unit	1	5,000.00		5,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>2'1.5" x 7'2" x 1/4 thickness</li> <li>frame not included</li> <li>with installation</li> </ul>						
<b>TOTAL</b>						<b>12,500.00</b>
Purpose: for the replacement of the broken glass door						
Checked by:  <b>PHLOEM D. GALUPO</b> TWG - Glass & Aluminum				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	<b>JANSEL JOI C. VILLAS</b>	<b>VICENTE A. GILOS</b>		<b>DANIEL LESLIE S. TAN</b>		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		