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PR-2022-0405-25980



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPREI**PR No.: **GF-2022-04-00413**Date: **04-05-2022**Section/End-User: **Marilou L. Sta. Iglesia**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **RDE.Netwrok.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	6	350.00		2,100.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	6	350.00		2,100.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	6	350.00		2,100.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	6	350.00		2,100.00
TOTAL						8,400.00

Purpose: For office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

MARILOU L. STA. IGLESIA

END USER

Noted by:

ROSA OPHELIA D. VELARDE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU

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MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARILOU L. STA. IGLESIA	ROSA OBHELIA D. VELARDE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU