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PR-2023-0111-86515



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 44-1-1543-2022-11-0-2

PR No.: STF-2023-01-00034

Date: 01-11-2023

Dept./Office: DepStat

Category: Office Supplies
 and General Merchandise
 Products

Section/End-User: Monna E. Bengalan

Funding Source: Special Trust Fund

Project Title/Code: DepStat-LabShare-2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00		578.00
Specification: bright white, high premium quality						
TOTAL						578.00
Purpose: For office use.						
Checked by:				Funds Available:		
DOREEN B. ALBA				ALICIA M. FLORES		
TWG - Office Supplies and General Merchandise Products				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	MONNA E. BENGALAN	MAY ANN E. PALEN		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		