

SCAN HERE



PR-2023-0724-132901



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 39-1-2095-2023-6-0-4

PR No.: STF-2023-07-01265

Date: 07-24-2023

Dept./Office: CN

Category: Trainings

Section/End-User: Charita D. Barbosa

Project Title/Code: STF/RLE

Funding Source: Special Trust Fund

| Item # | Item Description                    | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-------------------------------------|--------|-----|-----------|---------|------------|
| 1      | <i>Meal Dr</i><br>Training/Workshop | pieces | 50  | 200.00    |         | 10,000.00  |

**Specification:**

packed lunch good for 30 persons;

packed lunch- viands include: 1 meat, 1 vegetable, 1 dessert, and softdrinks/water 270 ml

(enclosed in biodegradable container and biodegradable spoon and fork.

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|              |  |  |  |  |  |                  |
|--------------|--|--|--|--|--|------------------|
| <b>TOTAL</b> |  |  |  |  |  | <b>10,000.00</b> |
|--------------|--|--|--|--|--|------------------|

Purpose: for Pinning Ceremony

Checked by:

  
**JULIOUS B. CERNA**

TWG - Trainings

Funds Available:

  
**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

**CHARITA D. BARBOSA**

Designation:

**END USER**

Noted by:

  
**MICHELLE C. TOLIBAS**
**UNIT HEAD, PROJECT LEADER**

Approved by:

**EDGARDO E. TULIN****PRESIDENT, VSU**