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PR-2023-0815-138232



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 89-5-2857-2024-7-0-0

Dept./Office: OHURS

PR No.: GF-2023-08-01713

Date: 08-15-2023

Section/End-User: Frincess L. Fernandez

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: URS PPMP 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Sliding Paper Cutter	unit	2	2,550.00		5,100.00

Specification:

Working Area: A3 and A4

Cutting Capacity: 16 sheets

Packing Weight: 5 kg

Material: Metal

Available Size: A3 and A4

Packing Measurement: 56x34x11 cm

Other Specifications: Heavy duty for Vinyl, Cardboard Paper

	TOTAL					5,100.00
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Purpose: Office Use

Checked by:		Funds Available:	
	LEO A. MAMOLO		ALICIA M. FLORES
	TWG - Office Equipment		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	FRINCESS L. FERNANDEZ		CHRISTY M. DESADES
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	
			EDGARDO E. TULIN
			PRESIDENT, VSU