



STF-2020-10-00086

PPMP #: 33-1-786-2021-8-0-0



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

Gr# 1760  
 10/16/20

## PURCHASE REQUEST

Dept./Office: **CET**PR #: **STF-2020-10-00086 / 0548**Date: **10-13-2020**Section/End-User: **Michelle A. Borleo**Category: **Laboratory Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **Dean's Office-CET Lab Share 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Analytical Balance</b>	unit	1	40,000.00	MICHELLE A. BORLEO	40,000.00

**Specification:**

capacity-200 grams;

accuracy-0.001g

readability 0.001g

digital

with certificate of calibration

2	<b>Top Loading Weighing Scale, capacity-6kg; accuracy-0.01g</b>	unit	1	35,000.00	MICHELLE A. BORLEO	35,000.00
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**Specification:**

Usage/Application: Laboratory

Capacity: 6 kg

accuracy: 0.01g

Display: Digital

	<b>TOTAL</b>					<b>75,000.00</b>
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Purpose: For laboratory use

Checked by:

**JACOB GLENN F. JANSALIN**

TWG - Laboratory Equipment

Funds Available:

**MYRNA S. PANCITO**

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>MICHELLE A. BORLEO</b>	<b>ROBERTO C. GUARTE</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU