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PR-2022-0905-60435



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DPhys**PR No.: **GF-2022-09-01393**Date: **09-05-2022**Section/End-User: **Perlie A. Gucela**Category: **Office Supplies**Duration: **2021-04-01**
toFunding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2021-07****2022-12-31**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	46	289.00		13,294.00
Specification: bright white, high premium quality						
2	Ring Binder, plastic, 25mm ,1" black	pieces	20	30.00		600.00
3	Ring Binder, plastic, 12mm, 1/2" black	pieces	20	12.00		240.00
4	Transparency Film, A4, 100pcs/pack	pack	2	372.00		744.00
TOTAL						14,878.00

Purpose: for office use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: PERLIE A. GUCELA	Noted by: REV RHIZZA L. AURE	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			