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PR-2024-1002-226904



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-091324-0419**

PR No.: **STF-2024-10-01782**

Date: **10-02-2024**

Dept./Office: **DPM**

Category: **Office Furniture
& Fixture**

Section/End-User: **Raul Anthony S. Valenzona**

Funding Source: **Special Trust Fund**

Project Title/Code: **DPM PPMP-2024_Office Chair**

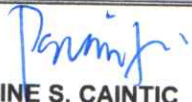
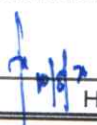
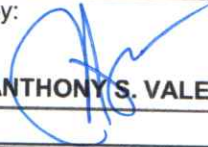
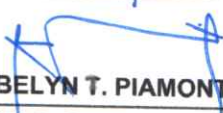
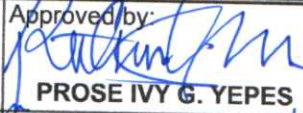
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Executive Chairs	piece	6	9,000.00		54,000.00

Specification:

Executive Leather Office Chair

- executive Heavy Duty Chair
- Double-layer cushion with leatherette armrest
- High back design
- With back-rest reclining adjustment and knee tilt mechanism



TOTAL				54,000.00	
Purpose: for office use					
Checked by:  PAULINE S. CAINTIC			Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE		
TWG - Office Furniture & Fixture			UNIFAST ppm Lab		
Signature:	Prepared by:  RAUL ANTHONY S. VALENZONA	Noted by:  ROBELYN T. PIAMONTE UNIT HEAD, PROJECT LEADER	Approved by:  PROSE IVY G. YEPES PRESIDENT, VSU		