



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-081525-1397

PR No.: GF-2025-09-01208

Date: 09-05-2025

Dept./Office: GSO

Category: Calibration
Services

Section/End-User: JANNA MARI ROSE J. CAÑO

Project Title/Code: Calibration and Preventive
Maintenance

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Graduated Cylinder 100mL to 2000mL	pc	16	730.00		11,680.00
2	Graduated Cylinder 10mL to 50mL	pc	2	600.00		1,200.00
3	Counter Weights	set	6	450.00		2,700.00
4	Pressure Gauge	pc	3	900.00		2,700.00
5	Medical Scale	pc	2	1,080.00		2,160.00
6	Volumetric Flask 250mL to 2000mL	pc	4	730.00		2,920.00
7	Volumetric Flask 25mL to 100mL	pc	3	600.00		1,800.00
8	Erlenmeyer Flask 250mL to 1000mL	pc	3	730.00		2,190.00
9	Erlenmeyer Flask 25mL to 100mL	pc	1	600.00		600.00
10	Pipette 1mL to 25mL	pc	19	600.00		11,400.00
11	Burette 10mL to 50mL	pc	1	1,500.00		1,500.00
12	Calibration for Analytical Balance	pc	1	1,200.00		1,200.00
13	Calibration for Triple Beam Balance	pc	1	1,200.00		1,200.00
14	Test Weight 200g (up to 5kg)	pc	1	450.00		450.00
15	Sphygmomanometer	pc	1	900.00		900.00
16	LIG Thermometer	pc	2	1,750.00		3,500.00
	TOTAL					48,100.00

Purpose: CALIBRATION (DOST)

Checked by:

CLINT C. SARVIDA

TWG - Calibration Services

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

JANNA MARI ROSE J. CAÑO

Noted by:

CLINT C. SARVIDA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE MY G. YEPES

PRESIDENT, VSU