



GF-2020-10-00494

PPMP #: 46-5-312-2021-7-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

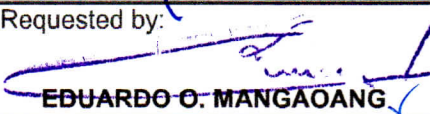
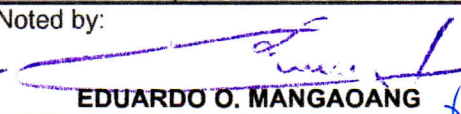
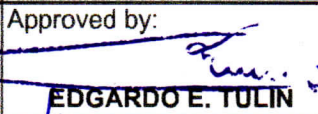
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 OCT 28 2020

PURCHASE REQUEST

Dept./Office: **RCCRDC**PR #: **GF-2020-10-00494 /1347**Date: **10-15-2020**Section/End-User: **Eduardo O. Mangaoang**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CC7.CFES.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Cleaner, Glass, 500mL, any scent	btls	5	198.00		990.00
2	Cutting Mat, self-healing rubber, green, A3	pc	1	700.00		700.00
3	Duster, Microfiber (Cotton)	pcs	2	102.00		204.00
4	Folder, File, Short, 14pts, White	piece	20	8.00		160.00
5	Folder, Pressboard, US, Green, Long	pcs	20	30.00		600.00
6	Glue Gun, Big (approx. 7x18x 28cm)	pcs	1	355.00		355.00
7	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	btls	3	120.00		360.00
8	Hand Sprayer, plastic, 300 ml cap.	pieces	3	150.00		450.00
9	Hand Towel, cloth, cotton, 12 pcs/pack	piece	5	160.00		800.00
10	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	5	195.00		975.00
11	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pcs	5	100.00		500.00
12	Pail, Plastic, 5 gallons cap. Measurement at least L35.3xW32.3xH33cm	pieces	4	200.00		800.00
13	Pail, Utility, Plastic 168 liter cap/drum/water container	pieces	2	1,600.00		3,200.00
14	Soap, hand, liquid, 250 ml	btls	3	90.00		270.00
15	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	1	1,500.00		1,500.00
16	Super Adhesive Glue, clear	tubes	2	40.00		80.00
TOTAL						11,944.00

Purpose: Scoping project use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	EDUARDO O. MANGAOANG	EDUARDO O. MANGAOANG	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU