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PR-2023-1113-156132



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 26-5-1232-2023-9-0-11

PR No.: GF-2023-11-02754

Date: 11-13-2023

Dept./Office: ITEEM

Category: IT Supplies and Equipment

Section/End-User: Cecilio M. Benitez

Funding Source: General Fund - MOOE

Project Title/Code: ITEEM HIGHER EDUCATION A.III.b.1

| Item # | Item Description                        | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-----------------------------------------|-------|-----|-----------|---------|------------|
| 1      | Ink HP GT52 Cyan (C), Genuine           | btls  | 5   | 500.00    |         | 2,500.00   |
| 2      | Ink HP GT52 Magenta (M), Genuine        | btls  | 5   | 500.00    |         | 2,500.00   |
| 3      | Ink HP GT52 Yellow (Y), Genuine         | btls  | 5   | 500.00    |         | 2,500.00   |
| 4      | INK HP GT53XL 135 ML BLACK              | boxes | 5   | 505.00    |         | 2,525.00   |
| 5      | Toner Cartridge, HP 85A   CE285A, Black | boxes | 4   | 3,500.00  |         | 14,000.00  |

**Specification:**

- HP 85A (CE285A) toner cartridges work with: HP LaserJet Pro M1212nf, M1217nfw, P1102w, P1109w
- HP 85A toner cartridge yield (approx.): 1,600 pages. Operating temperature range is 10 to 32.5°C

|              |  |  |  |  |  |                  |
|--------------|--|--|--|--|--|------------------|
| <b>TOTAL</b> |  |  |  |  |  | <b>24,025.00</b> |
|--------------|--|--|--|--|--|------------------|

Purpose: For office use

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

**CECILIO M. BENITEZ****TEOFANES A. PATINDOL****EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU