



GF-2020-10-00514

PPMP #: 46-5-312-2021-7-0-2



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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 OCT 28 2020

PURCHASE REQUESTBY: J.Dept./Office: **RCCRDC**PR #: **GF-2020-10-00514 /1340**Date: **10-15-2020**Section/End-User: **Eduardo O. Mangaoang**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CC8.EX.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetate, transparent, guage #3, approx. 50m/roll	rolls	1	1,440.00		1,440.00
2	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	2	220.00		440.00
3	Alcohol, Isopropyl, 70% solution, 500mL, pump type	btls	5	250.00		1,250.00
4	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	5	60.00		300.00
5	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	3	785.00		2,355.00
6	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	5	785.00		3,925.00
7	Board, Illustration, 20" x 30" (2 Ply)	pcs	2	30.00		60.00
8	Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g	pair	3	90.00		270.00
9	Book Ends, Metal, Small (approx. 13x15x15cm), at least 300g	pair	6	87.00		522.00
10	Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	pcs	2	348.00		696.00
11	Broom, Soft (Tambo), Large, Heavy Duty	pcs	2	250.00		500.00
12	Calculator, scientific, 10+2 digits, 2 line display, at least 240 functions	unit	1	700.00		700.00
13	Car Freshener, Gel, at least 70g, Lemon/Orange scent	cans	3	180.00		540.00
14	Carbon Paper, ordinary, Letter, 100 pcs/box	boxes	1	135.00		135.00
15	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box	2	30.00		60.00
16	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	2	14.00		28.00
17	Fastener, Paper, plastic, 50 sets/box	boxes	2	38.00		76.00

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
18	Memo Notebooks, 80 leaves	pieces	30	29.00		870.00
19	Paper, Bond, A3, S-24, 80 gsm	reams	1	580.00		580.00
20	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
21	Paper, Bond, Long, S-20, 70 gsm	reams	5	286.00		1,430.00
22	Paper, Bond, Short, S-24, 80 gsm	reams	5	277.00		1,385.00
23	Paper, Photo, high gloss, A3, 230G, 20 shts/pack	pack	2	455.00		910.00
24	Paper, Photo, matte finish, 146GSM, 10 shts/pack	pack	10	75.00		750.00
25	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	packs	5	38.00		190.00
26	Paper, Specialty 200gsm 8-1/2x11, 10s, LightGreen	packs	5	38.00		190.00
27	Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	pack	5	85.00		425.00
28	Specialty board, short 8-1/2 x 11, 120 gsm, light blue (10pcs/pack)	pack	5	65.00		325.00
29	Specialty board, short 8-1/2 x 11, 120 gsm, light brown (10pcs/pack)	pack	5	65.00		325.00
30	Specialty board, short 8-1/2 x 11, 120 gsm, light pink (10pcs/pack)	pack	5	65.00		325.00
31	Tape Dispenser, 1" tape, big core, any color	pcs	2	115.00		230.00
32	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	2	204.00		408.00
TOTAL						24,530.00

Purpose: for CORE-ToT use

Checked by:		Funds Available:	
DOREEN B. ALBA		MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	EDUARDO O. MANGAOANG	EDUARDO O. MANGAOANG	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU