

SCAN HERE



PR-2025-0620-279588



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-040725-1088**PR No.: **STF-2025-06-00733**Date: **06-20-2025**Dept./Office: **OHIGP**Category: **Food & Food  
Ingredients**Duration: **2025-04-08  
to**Section/End-User: **Josefina L. Soria****2025-12-31**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **VSU Market and  
other rented facilities-Trainings and Workshops**

| Item #                                                                                                                                                                                                                                                    | Item Description                   | Unit                      | Qty | Unit Cost                 | PAR/ICS | Total Cost      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------|-----|---------------------------|---------|-----------------|
| 1                                                                                                                                                                                                                                                         | <b>Snacks AM</b>                   | set                       | 15  | 80.00                     |         | 1,200.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of softdrinks</li> </ul>                                                                                                                      |                                    |                           |     |                           |         |                 |
| 2                                                                                                                                                                                                                                                         | <b>Snacks PM</b>                   | packs                     | 15  | 80.00                     |         | 1,200.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of drinks</li> </ul>                                                                                                                          |                                    |                           |     |                           |         |                 |
| 3                                                                                                                                                                                                                                                         | <b>Packed Meals (Lunch) Menu#8</b> | pack                      | 15  | 200.00                    |         | 3,000.00        |
| <b>Specification:</b><br><br>MENU (8) <ul style="list-style-type: none"> <li>• CHICKEN AFRITADA</li> <li>• MIXED VEGIE GUISADO</li> <li>• RICE</li> <li>• STEAMED FISH</li> <li>• MELON</li> <li>• FOUR SEASONS JUICE or MINERAL BOTTLED WATER</li> </ul> |                                    |                           |     |                           |         |                 |
| <b>TOTAL</b>                                                                                                                                                                                                                                              |                                    |                           |     |                           |         | <b>5,400.00</b> |
| Purpose: For IGP-BOM Meeting                                                                                                                                                                                                                              |                                    |                           |     |                           |         |                 |
| Checked by:                                                                                                                                                                                                                                               |                                    |                           |     | Funds Available:          |         |                 |
| <b>ALEXANDER L. CABRAL</b>                                                                                                                                                                                                                                |                                    |                           |     | <b>ALICIA M. FLORES</b>   |         |                 |
| TWG - Food & Food Ingredients                                                                                                                                                                                                                             |                                    |                           |     | HEAD, BUDGET OFFICE       |         |                 |
| Signature:                                                                                                                                                                                                                                                | Prepared by:                       | Noted by:                 |     | Approved by:              |         |                 |
| Printed Name:                                                                                                                                                                                                                                             | <b>JOSEFINA L. SORIA</b>           | <b>CRISLIN B. CRUZ</b>    |     | <b>PROSE IVY G. YEPES</b> |         |                 |
| Designation:                                                                                                                                                                                                                                              |                                    | UNIT HEAD, PROJECT LEADER |     | PRESIDENT, VSU            |         |                 |