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PR-2023-0823-140156

OP 8/30/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 209-5-2832-2024-7-0-0

PR No.: GF-2023-08-01965

Date: 08-23-2023

Dept./Office: LO

Category: IT Supplies and Equipment

Section/End-User: Grecilda . Pabroquez

Funding Source: General Fund - MOOE

Project Title/Code: LEGAL OFFICE-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	unit	1	21,000.00		21,000.00
Specification: ?Compact integrated tank design ?Print speeds up to 15ipm for black and 8.0ipm for colour ?Auto-duplex printing Fax and ADF capability / Ethernet & ?Wi-Fi Direct ?Borderless Printing up to A4 size ?Spill-free ink refilling ?Control Panel: 2.4 " Colour LCD Touch Panel						
TOTAL						21,000.00
Purpose: Office use						
Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	GRECILDA . PABROQUEZ		RYSAN C. GUINOCOR		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	