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PR-2022-1124-77874



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 32-4-71-2022-9-0-17

Dept./Office: CVM

PR No.: TF-2022-11-02373

Date: 11-24-2022

Section/End-User: Lotis M. Balala

Category: Office Supplies

Funding Source: Trust Fund

Project Title/Code: 20201050-10.6.26/NSTEP

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	1	150.00		150.00
Specification:						
2	Ice box, insulated cooler, 45 litres capacity	pcs	1	2,500.00		2,500.00
3	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	packs	4	38.00		152.00
TOTAL						2,802.00

Purpose: For project

Checked by:		Funds Available:	
 NELLO D. GORNE		 NICK FREDDY R. BELLO	
TWG - Office Supplies		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	LOTIS M. BALALA	LOTIS M. BALALA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU