



TF-2021-01-00001

PPMP #: 24-4-22-2021-12-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **TF-2021-01-00001**Date: **01-11-2021**Section/End-User: **Geleca I. Maraňan**Category: **Transportation**Funding Source: **Trust Fund**Project Title/Code: **Trust 20201050-10.6.20**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Van Rental	lot	1	40,000.00		40,000.00
Specification: Van Rental for 5 days from VSU Baybay to Los Baños Laguna (Roundtrip)						
TOTAL						40,000.00
Purpose: Project Use						
Checked by: MARLON G. BURLAS TWG - Transportation				Funds Available: ERLINDA S. ESGUERRA HEAD, ACCOUNTING OFFICE		
Signature:	Requested by: GELECA I. MARAÑAN		Noted by: VILLALUZ Z. ACEDO		Approved by: EDGARDO E. TULIN	
Printed Name:	GELECA I. MARAÑAN		VILLALUZ Z. ACEDO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	