



2/26/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 180-1-605-2024-7-0-0

PR No.: STF-2024-02-00620

Date: 02-22-2024

Dept./Office: OUS

Category: Food & Food
 Ingredients

Section/End-User: Antonietta D. Israel

Funding Source: Special Trust Fund

Project Title/Code: OUS-BOR/UADCO/UAC

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Lunch) Menu#1	pack	849	200.00		169,800.00
Specification: MENU (1) • CEASAR SALAD • CHICKEN LOLLIPOP (2 pcs) • RICE • FRUITS • either soft-drinks, water dispenser or flowing coffee						
2	Snacks AM	set	803	80.00		64,240.00
Specification: • Meat Bread • Softdrinks						
3	Snacks PM	packs	786	80.00		62,880.00
Specification: • Empanada • Softdrinks						
TOTAL						296,920.00
Purpose: For various meetings facilitated by UADCO, FINANCE, ACADEMIC & BOR						
Checked by: LYNETTE C. CIMAFRANCA Feb. 26, 2024 TWG - Food & Food Ingredients				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	ANTONIETA D. ISRAEL		GUIRALDO C. FERNANDEZ JR.		DANIEL LESLIE S. TAN	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	