



PURCHASE REQUEST

PPMP No. : 58-5-2702-2023-0-0-2

PR No.: GF-2023-01-00085

Date: 01-25-2023

Dept./Office: OP

Section/End-User: Raymund S. Pastoril

Funding Source: General Fund - MOOE

Project Title/Code: Commemorative Centennial Book

Writing Workshop

Category: Accommodation

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
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1	4 Family rooms for 2 nights	day	4	10,000.00		40,000.00
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Specification:

4 Family rooms for 2 nights with complimentary breakfast and added 12% VAT.

TOTAL						40,000.00
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Purpose: To accommodate participants on the commemorative centennial book writing workshop for the 2 nights

Checked by: JULIUS B. CERNA						Funds Available: ALICIA M. FLORES
TWG - Accommodation						HEAD, BUDGET OFFICE

Signature:	Requested by:		Noted by:	Approved by:
	RAYMUND S. PASTORIL			
Printed Name:	END USER		ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:			UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU