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PR-2024-1008-228905



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0074**PR No.: **GF-2024-10-02522**Date: **10-08-2024**Dept./Office: **DCST**

Category: **Office
 Equipment and Appliances**

Section/End User: **Michael D. Dag-uman**Project Title/Code: **DCST-GF**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Professional Wet and Dry Vacuum Cleaner	unit	1	15,000.00	MICHAEL D. DAG-UMAN	15,000.00

Specification:

- **Container Capacity:** 12 gallons
- **Power:** 5.5 Peak MAX HP
- **Voltage:** 220-250V
- **Type:** Heavy Duty
- **Power Cord:** 16 feet
- **Features:** Wheels for easy mobility

Includes:

- **Vacuum Unit:** 5.5 Peak HP 12 Gallon Portable Poly Wet Dry Vac with Casters
- **Stainless Steel Container:** 12 Gallon
- **Hose:** 1-7/8 in. x 6 ft. Flexible Durable Hose
- **Extension Wands:** 2
- **Nozzles:**
 - Crevice Nozzle
 - Utility Nozzle
 - Floor Nozzle
- **Filters:**
 - Foam Filter
 - Cloth Filter with Clamp Ring

2	Ream Cutter A3/A4 Size Heavy Duty Paper Cutter, Paper Trimmer, Ream Paper Cutting Machine	unit	1	6,000.00	MICHAEL D. DAG-UMAN	6,000.00
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Specification:

- **Name:** Ream Cutter (A4 & A3)
- **Size:** A4 size (210mm x 300mm), A3 size (297mm x 420 mm)
- **Type:** Ream Cutter
- **Cutting Capacity:**
 - A4: 400 sheets of 80gsm
 - A3: 400 sheets of 80gsm

- Cutting Width:
- A4: 12.6" Cutting Width
- A3: 17" Cutting Width
- Pressing tightly, easily cutting and changing blade
- Sharp knife edge with very high cutting rate
- Heavy duty with all steel body, convenient for cutting stacks of papers
- Rubber feet for non-slip desktop use

3	Standing UV Air Purifier	unit	1	20,000.00	JOY S. ESPINOSA	20,000.00
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Specification:

Filtration System: 3-Stage Filtration

- **UV-C Light:** For killing airborne germs and pathogens
- **Photocatalytic Filter:** Enhances the purification process by breaking down pollutants
- **HEPA H1 Filter:** Helps protect from allergies and asthma by trapping fine particles
- **Activated Carbon Filter:** Acts as a deodorizer to remove odors

Power Consumption: Approximately 23 watts

TOTAL

41,000.00

Purpose: Office use

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES

TWG - Office Equipment and Appliances

HEAD, BUDGET OFFICE

Signature:

Prepared by:

Noted by:

Approved by:

Printed Name:

MICHAEL D. DAG-UMAN

MAGDALENE C. UNAJOAN

PROSE IVY G. YEPES

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU