



GF-2020-10-00280

OP# 1869 10/26/20
PPMP #: 7-5-695-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUESTDept./Office: **DDC**PR #: **GF-2020-10-00280** /1293Date: **10-14-2020**Section/End-User: **Jed Asaph D. Cortes**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **WEB TEAM 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	8	125.00		1,000.00
2	Glue, Multi-Purpose, White, at least 130g (118mL)	btls	5	78.00		390.00
3	Paper, Bond, A4, S-20, 70 gsm	reams	8	253.00		2,024.00
4	Pen, Ball, blue	pieces	50	10.00		500.00
5	Pen, Whiteboard Marker, black	pieces	6	50.00		300.00
	TOTAL					4,214.00

Purpose: For office use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: JED ASAPH D. CORTES	Noted by: JED ASAPH D. CORTES	Approved by: EDGARDO E. TULIN
Printed Name:	JED ASAPH D. CORTES	JED ASAPH D. CORTES	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU