

SCAN HERE



PR-2023-0908-144218



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 24-5-1824-2024-7-0-6

Dept./Office: PRCRTC

PR No.: GF-2023-09-02274

Date: 09-08-2023

Section/End-User: Michelle E. Gumba

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: PRCRTC 075.S1

| Item # | Item Description        | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost      |
|--------|-------------------------|-------|-----|-----------|---------|-----------------|
| 1      | Plastic Twine, 1kl/roll | rolls | 12  | 110.00    |         | 1,320.00        |
|        | <b>TOTAL</b>            |       |     |           |         | <b>1,320.00</b> |

Purpose: For project use

|                            |                          |                             |                         |
|----------------------------|--------------------------|-----------------------------|-------------------------|
| Checked by:                |                          | Funds Available:            |                         |
| <b>JED ASAPH D. CORTES</b> |                          | <b>ALICIA M. FLORES</b>     |                         |
| TWG - Office Supplies      |                          | HEAD, BUDGET OFFICE         |                         |
| Signature:                 | Requested by:            | Noted by:                   | Approved by:            |
| Printed Name:              | <b>MICHELLE E. GUMBA</b> | <b>DILBERTO O. FERRAREN</b> | <b>EDGARDO E. TULIN</b> |
| Designation:               | END USER                 | UNIT HEAD, PROJECT LEADER   | PRESIDENT, VSU          |