



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

# PURCHASE REQUEST

PPMP No. : 146-1-335-2023-1-0-6

Dept./Office: **USHER**

Section/End-User: **Clara P. Mercado**

Funding Source: **Special Trust Fund**

6F-2023-02-00148

PR No.: ~~STF-2023-02-00148~~ *gr*

Date: 02-07-2023

Category: **Office Equipment**

Project Title/Code: **USHER-INDUSTRIAL FAN**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Industrial Stand Fan	unit	3	10,000.00		30,000.00

**Specification:**

24" Metal Blade  
High Performance Motor  
3-Speed Push Button  
With thermal fuse protection  
with Oscillation  
with Height Adjustment

<b>TOTAL</b>						<b>30,000.00</b>
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Purpose: For annual medical examinations for students SY 2023

Checked by:

*Leo A. Mamolo*  
**LEO A. MAMOLO**

Funds Available:

*Alicia M. Flores*  
**ALICIA M. FLORES**

TWG - Office Equipment

HEAD, BUDGET OFFICE *gr*

Requested by:

*Clara P. Mercado*  
**CLARA P. MERCADO**

Noted by:

*Elwin Jay V. Yu*  
**ELWIN JAY V. YU**

Approved by:

*Edgardo E. Tulin*  
**EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU