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PR-2022-0707-44332



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **MMDC**PR No.: **STF-2022-07-00901**Date: **07-07-2022**Section/End-User: **Windy O. Tuyan**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **UIIC-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Alkaline, 9 volts	pcs	5	202.00		1,010.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	10	115.00		1,150.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	12	125.00		1,500.00
4	Tape, Duct, 2" x 25m, Black/Grey	rolls	6	180.00		1,080.00
5	Tape, Masking, 3" x 25 yards	rolls	5	143.00		715.00
TOTAL						5,455.00

Purpose: For VSU Graduation 2022

Checked by: JED ASAPH D. CORTES TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: WINDY O. TUYAN END USER	Noted by: ULDERICO B. ALVIOLA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU