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PR-2022-0913-63055



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **STF-2022-09-01704** Date: **09-13-2022**
 Category: **Office Equipment** Duration: **2022-08-15** to **2022-12-31**
 Dept./Office: **CN** Project Title/Code: **ISR.CON.0822-0723.03 "Integrating Social Marketing to Health Care: Innovation in Health Promotion and Health Education"**
 Section/End-User: **Ciedelle Honey Lou D. Gapasin**
 Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	File Cabinet	unit	1	10,000.00		10,000.00

Specification:

Minimum Specifications:

- Vertical file cabinet
- WDH: 460 mm x 600 mm x 1015 mm
- All-Metal Body Gauge 20
- 3 Drawers
- Key-Lock Mechanism

TOTAL						10,000.00
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Purpose: For document filling

Checked by: LEO A. MAMOILO TWG - Office Equipment	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE TP-PS
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Signature: Printed Name: Designation:	Requested by: CIEDELLE HONEY LOU D. GAPASIN END USER	Noted by: CIEDELLE HONEY LOU D. GAPASIN UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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