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PR-2024-1002-227089



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0512**

Dept./Office: **CVM**

PR No.: **GF-2024-10-01886**

Date: **10-02-2024**

Section/End-User: **Joel M. Israel**

Category: **Office Supplies**



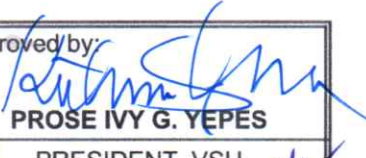
Funding Source: **General Fund - MOOE**

Project Title/Code: **Procurement 2025 - DVBS**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	10	125.00		1,250.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Car Freshener, Gel, at least 70g, Lemon/Orange scent	cans	2	300.00		600.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	100	289.00		28,900.00
Specification: bright white, high premium quality						
4	Paper, Specialty 200gsm 8-1/2x11, 10s, White	packs	30	45.00		1,350.00
5	Soap, Dishwashing, Liquid, 250mL	btls	12	150.00		1,800.00
6	Steel Cabinet, 4 drawers with lock, vertical, black	unit	1	11,000.00		11,000.00
7	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	204.00		1,020.00
8	Whiteboard, Wall Mount, 4' x 8', w/ aluminum frame	pcs	8	4,962.00		39,696.00
TOTAL						85,616.00

Purpose: for office Use

Checked by: VIVIAN V. BALBARINO TWG - Office Supplies <i>10/8/24</i>	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	JOEL M. ISRAEL	AGNES M. TAVEROS	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 