

SCAN HERE



PR-2024-1001-226432



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-0-0-24

Dept./Office: DSO

Section/End-User: Junard C. Gucela

Funding Source: Special Trust Fund

PR No.: STF-2024-10-01760

Date: 10-01-2024

Category: Office Supplies

Project Title/Code: SWSO-24(Re-Orientation & Training on Suicide Prevention)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ballpen 50 Pieces, Blue	box of 50's	4	500.00		2,000.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
2	Notebook, composition	pc	200	20.00		4,000.00
TOTAL						6,000.00

Purpose: For Re-Orientation & Training on Suicide Program

Checked by:

VIVIAN V. BALBARINO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

JUNARD C. GUCELA

Noted by:

CHONA A. BRIT

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU

Noted:

RYAN C. ILAIDA
 Student Regent