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PR-2024-1002-227068



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0512**PR No.: **GF-2024-10-01875**Date: **10-02-2024**Dept./Office: **CVM**Category: **Food & Food  
Ingredients**Section/End-User: **Joel M. Israel**Project Title/Code: **Procurement 2025 - DVBS**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Lunch (Buffet Style) Menu#1</b>	person	50	200.00		10,000.00
<b>Specification:</b>  With free venue for dining (tables and chairs)  Buffet Style  Menu: <ul style="list-style-type: none"> <li>• Rice</li> <li>• Chicken Adobo</li> <li>• Chopsuey</li> <li>• Steamed Fish</li> <li>• Pasta</li> <li>• Melon juice</li> </ul>						
2	<b>Snacks AM</b>	set	50	80.00		4,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of softdrinks</li> </ul>						
3	<b>Snacks PM</b>	packs	50	80.00		4,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of drinks</li> </ul>						
<b>TOTAL</b>						<b>18,000.00</b>
Purpose: for office Use						
Checked by: <b>ALEXANDER L. CABRAL</b> <b>CHELYN G. ESTILLORE</b>				Funds Available: <b>ALICIA M. FLORES</b>		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>JOEL M. ISRAEL</b>	<b>AGNES M. TAVEROS</b>	<b>PROSE IVY G. YEPES</b>
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU