



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 152-5-2011-2023-7-0-14

PR No.: GF-2023-11-02674

Date: 11-07-2023

Dept./Office: OVPREI

Category: Food & Food
Ingredients

Section/End-User: Evangeline B. Tapayan

Funding Source: General Fund - MOOE

Project Title/Code: RPO.A.III.C - Research Office

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AM Snacks	set	300	50.00	ROSA OPHELIA D. VELARDE	15,000.00

Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao 2nd day
- Ham and Cheese Bread
- Egg Sandwich 2nd day
- Burger 1st day
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks 2nd day
- Canned Juice 1st day & 3rd day

2	Lunch (Buffet Style) Menu#1	person	100	200.00	ROSA OPHELIA D. VELARDE	20,000.00
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Specification:

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

3	Lunch (Buffet Style) Menu#2	pcs	100	250.00	ROSA OPHELIA D. VELARDE	25,000.00
Specification: • Rice • Humba • Chopsuey • Fish • Vegetable Salad • Softdrinks With free venue for dining (tables and chairs) Buffet Style						
4	Lunch (Buffet Style) Menu#3	person	100	250.00	ROSA OPHELIA D. VELARDE	25,000.00
Specification: • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice With free venue for dining (tables and chairs)						
5	Meals Dinner (Buffet Style) Menu#1	person	100	360.00	ROSA OPHELIA D. VELARDE	36,000.00
Specification: Buffet style (with tables and chairs) • Rice • Seafood Curry (fish, shrimp, squid & shells) • Chicken Cordon Blue • Lasagna Supreme • Buko/Mango Pandan Salad • Softdrinks • with lechon 35-40kls • with cocktail drinks Rate 360 of 120 persons						
6	Meals Dinner (Buffet style) Menu#2	packs	100	250.00	ROSA OPHELIA D. VELARDE	25,000.00
Specification: Seafood Curry Pork Humba Pesto Pasta Garden Salad Buko/Mango Pandan Salad						

Softdrinks

With flowing coffee

7	Packed Meals for Breakfast (#1)	packs	100	200.00	ROSA OPHELIA D. VELARDE	20,000.00
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Specification:

- HAM
- BACON
- OMELLETE
- RICE
- LONGANISA
- COFEE/MILK/MILO/JUICE
- MINERAL BOTTLED WATER

8	Packed Meals for Breakfast (#2)	packs	100	200.00	ROSA OPHELIA D. VELARDE	20,000.00
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Specification:

- EGG
- CHORIZO
- LONGANISA
- LUNCHEON MEAT
- BANGUS PAKSIW
- COFEE/MILK/MILO/JUICE
- MINERAL BOTTLED WATER

9	Packed Meals for Breakfast (#3)	packs	100	200.00	ROSA OPHELIA D. VELARDE	20,000.00
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Specification:

- EGG
- BACON
- DANGGIT
- HOTDOG
- BANANA
- COFEE/MILK/MILO/JUICE
- MINERAL BOTTLED WATER

10	PM Snacks	set	200	50.00	ROSA OPHELIA D. VELARDE	10,000.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada 2nd day
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara 1st day

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water 1st day
- Softdrinks
- Canned Juice 2nd day

TOTAL

216,000.00

Purpose: Training Workshop 2023

Checked by:

11/7/23
LYNETTE C. CIMA FRANCA

TWG - Food & Food Ingredients

Funds Available:

11/7/23
ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

for **EVANGELINE B. TAPAYAN**

END USER

Noted by:

Rosa
ROSA OPHELIA D. VELARDE

UNIT HEAD, PROJECT LEADER

Approved by:

Edgardo
EDGARDO E. TULIN

PRESIDENT, VSU