

SCAN HERE



PR-2024-0919-223812



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-091324-0421**Dept./Office: **VIHS**PR No.: **STF-2024-09-01706**Date: **09-19-2024**Section/End-User: **Mark John M. Managbanag**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **STF 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00		5,780.00
Specification: bright white, high premium quality						
2	Paper, Bond, Long, S-24, 80 gsm	reams	20	328.00		6,560.00
Specification: bright white, high premium quality						
TOTAL						12,340.00
Purpose: Paper						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies <i>9/23/24</i>				Funds Available: ALICIA M. FLORES SHS HEAD, BUDGET OFFICE		
Signature:	Prepared by: MARK JOHN M. MANAGBANAG		Noted by: LEO A. MAMOLO UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU	