



GF-2020-10-00726



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PPMP #: 3-5-1085-2021-9-0-1

OP# 1995
u/s/m

PURCHASE REQUEST

Dept./Office: **DA**PR #: **GF-2020-10-00726** /1481Date: **10-27-2020**Section/End-User: **Roderick M. Unajan**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **General Fund (A.iii.a)**

Item ~#	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	TONER KIT, Kyocera Ecosys M3040dn, TK3104	pcs	4	7,280.00		29,120.00
	TOTAL					29,120.00

Purpose: Replacement of empty toner

Checked by: DIONESIO I. ESTUPA		Funds Available: MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: RODERICK M. UNAJAN	Noted by: ULYSSES A. CAGASAN	Approved by: EDGARDO E. TULINA
Printed Name:	RODERICK M. UNAJAN	ULYSSES A. CAGASAN	EDGARDO E. TULINA
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU