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PR-2024-1023-231749



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-100324-0756**Dept./Office: **DSO**PR No.: **STF-2024-10-03054**Date: **10-23-2024**Section/End-User: **Junard C. Gucela**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **IPSO-Dormitory Maintenance 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Rechargeable, AA (4pcs) w/ Charger	set	1	3,680.00		3,680.00
Specification: ?Input: AC100-240V 50-60Hz ?Output: DC1.5 V AA 550mA x4 / AAA 275mA x4 ?Charging Control: checks voltage and temperature of battery automatically ?Indicator: LED x 4 ?Charging: ON, Fully charged: OFF ?Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells						
2	Paper, Bond, A4, S-24, 80 gsm	reams	25	289.00		7,225.00
Specification: bright white, high premium quality						
TOTAL						10,905.00
Purpose: For Office used						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies <i>10/23/24</i>				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: JUNARD C. GUCELA Designation:		Prepared by: JUNITO A. PANONCE UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU		