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PR-2023-0908-144181



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 138-1-1242-2023-7-0-55

Dept./Office: VIHS

PR No.: STF-2023-09-02269

Date: 09-08-2023

Section/End-User: Guada Fe D. Amihan

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: VSUIHS Flag

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Philippine Flag, 3ft x 5ft size	pcs	2	1,200.00		2,400.00
Specification: Cotton or bridal satin cloth, with 2 brass metal ring or eyelet for mounting, sun and star are patched or sewn, heavy duty, good quality						
2	VSU Flag/Banner, 4x6ft	pc	2	4,800.00		9,600.00
Specification: Polyester or sewn nylon						
TOTAL						12,000.00
Purpose: VSUIHS Flag						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	GUADA FE D. AMIHAN		SHALOM GRACE C. SUGANO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	