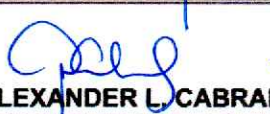





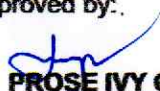


Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-071725-1315**PR No.: **TF-2025-07-00884**Date: **07-21-2025**Dept./Office: **OVPSAS**Category: **Food & Food
Ingredients**Section/End-User: **Sheila Marie C. Lemos**Project Title/Code: **Provision of meals and snacks**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Dinner) Menu#1	packs	130	200.00		26,000.00
Specification: MENU (1) <ul style="list-style-type: none"> • CEASAR SALAD • CHICKEN LOLLIPOP • RICE • FRUITS • SOFTDRINKS or MINERAL BOTTLED WATER 						
2	Packed Meals (for Lunch or Dinner)	sets	130	200.00		26,000.00
Specification: <ul style="list-style-type: none"> • at least 2 servings of main dishes (pork/beef/chicken/fish) • at least 1 serving of drinks • at least 1 serving of fruits/dessert • packaging must be made of biodegradable materials 						
3	Snacks AM & PM	person	130	150.00		19,500.00
Specification: Snacks (AM): banana cake & UHT Juice Snacks (PM): fried camote, coffee/juice						
TOTAL						71,500.00
Purpose: Provision of food for the evacuees during the heavy rain on July 17, 2025						
Checked by:  ALEXANDER L. CABRAL TWG - Food & Food Ingredients				Funds Available:  NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE		

Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	SHEILA MARIE C. LEMOS	ALELI A. VILLOCINO	PROSE IVY G. YEPES
Designation:	Administrative Asst. II	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

PURCHASE REQUEST

Item #	Description	Unit	Qty	Unit Cost	PARICIS	Total Cost
1	Packed Meals (Dinner) Monthly	boxes	15	300.00		4,500.00
<p>Specification:</p> <ul style="list-style-type: none"> • SOFTDRINKS or MINERAL BOTTLED WATER • FATS • RICE • CHICKEN CULINARY • CAESAR SALAD 						
2	Packed Meals (for Lunch or Dinner)	boxes	15	300.00		4,500.00
<p>Specification:</p> <ul style="list-style-type: none"> • Packaging must be made of a sturdy material • at least 1 serving of meat • at least 1 serving of vegetable • at least 1 serving of fruit • at least 2 servings of non-alcoholic beverage 						
3	Snacks AM & PM	boxes	15	50.00		750.00
<p>Specification:</p> <ul style="list-style-type: none"> • Snacks (AM) between 6:00 AM and 12:00 PM • Snacks (PM) between 12:00 PM and 6:00 PM 						
TOTAL						9,750.00
<p>Purpose: Provision of food for the members during the event on July 17, 2025</p>						
Checked by: 		Funds Available: 				
TWO - Food & Food Incentives		HEAD, ACCOUNTING OFFICE				