



PURCHASE REQUEST

Dept./Office: **CAFS**PR #: **GF-2021-09-00775**Date: **08-27-2021**Section/End-User: **Remenita J. Solis**Category: **Hardwares**Funding Source: **General Fund - MOOE**Project Title/Code: **CAFS2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Garden Pruning Shear	piece	1	350.00	ROLANDO I. ORACION	350.00
Specification: ?Hardened Stainless Steel blade ?Low-friction ?Heavy Duty, Good Quality						
2	Glass Cutter	piece	1	300.00	ROLANDO I. ORACION	300.00
Specification: Diamond Tip, Applicable for ceramic, glass and tiles, Durable and High quality						
3	Plywood, Marine, 1/4"(thickness) x 4' x 8'	piece	3	450.00		1,350.00
Specification: Standard, Good Quality						
4	Plywood, Marine, 3/4"(thickness) x 4' x 8'	piece	2	1,200.00		2,400.00
Specification: Standard, Good Quality						
TOTAL						4,400.00
Purpose: office supplies						
Checked by: MARLON G. BURLAS TWG - Hardwares				Funds Available: MYRNA S. PANTOJA HEAD, BUDGET OFFICE		
Signature: Printed Name: REMENITA J. SOLIS Designation: END USER		Noted by: VICTOR B. ASIO UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU		