



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-04-00444

Date: 04-08-2022

Dept./Office: **OHMPS**Section/End-User: **Vincent Paul C. Asilom**Category: **Fuel &
Lubricants**Funding Source: **General Fund - MOOE**Project Title/Code: **MPSO-PPO repair and maint. 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Automatic Transmission Fluid, ATF	btl	20	270.00		5,400.00
2	Gear Oil, Manual Transmission	pail	2	6,000.00		12,000.00
Specification: Synthetic oil, 75W-90, Premium Grade						
3	Oil, HD SAE 10 (pail)	pail	5	4,000.00		20,000.00
4	Oil, HD, SAE 40 (pail)	pail	5	3,500.00		17,500.00
TOTAL						54,900.00

Purpose: For Repair and Maintenance of Light and Heavy Equipment

Checked by: MARLON G. BURLAS TWG - Fuel & Lubricants		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by:
Printed Name:	VINCENT PAUL C. ASILOM	MARLON G. BURLAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU