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PR-2023-0621-124554



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 176-1-89-2023-5-0-53

Dept./Office: **ODPP**PR No.: **STF-2023-06-01024**Date: **06-21-2023**Section/End-User: **Mario C. Bantugan**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **Office Appliances 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Metal Kitchen Trolley with Bottle/Glass Organizer	unit	1	3,000.00		3,000.00

Specification:

- Product Code: HKO4020B-NEW
- Material: Powder Coated Metal
- "U" shaped handle
- 4 rotatable 360° wheels, 2 are lockable
- Metal frame
- Additional Storage Space at the Bottom

2	Microwave Oven, 20L	unit	1	5,000.00		5,000.00
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Specification:

- 20-Liter
- 220V
- Electronic Control
- LCD Display
- 700w microwave power
- 6 autocoook functions
- Reheat and defrost capacity
- Dimension: (h.w.d) 10.35 x 18 x 14 in
- Warranty: One year on service, 2 years on parts

TOTAL**8,000.00**

Purpose: for PPO staff, Clients

Checked by:

LEO A. MAMOLO

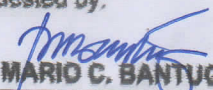
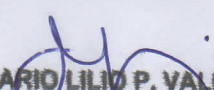
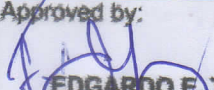
TWG - Office Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

 per - other
 no 0006

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	MARIO C. BANTUGAN	MARIO LILIO P. VALENZONA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU