



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-09-01348

Date: 09-02-2022

Dept./Office: OTCLO

Section/End-User: CAROLINE B. ANDUYAN

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: OTCLO-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hot & Cold water dispenser	unit	1	9,000.00		9,000.00

Specification:

- · Bottom load water dispenser
- · 3 Faucets: Hot, Cold and Normal water function
- · 3-Push Button dispensing control
- · Anti-scald safety lock switch
- · Child Lock Safety feature on Hot Water Faucet
- · Floater indicator to avoid water overflow
- Capacity: Hot 1.2 Liters, Cold 3.5 liters, Power Rating: Hot 420 watts, Cold 100 watts, R134a

	TOTAL			9,000.00
Purpose: Offic	e use			
Checked by:	LEO A. MAMOLO	Funds Available: ALICIA M. FLORES		
	TWG - Office Equipment	HEAD, BUDGET OFFICE ₩		
Signature: Printed Name:	Requested by: CAROLINE B. ANDUYAN	Noted by:	C. GUINOCOR	Approved by: DGARDO E. TULIN
Designation:	END USER	UNIT HEAD	, PROJECT LEADER	PRESIDENT, VSU 9 14