



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-0808-136365

to seafont

OP 8/16/23

PURCHASE REQUEST

PPMP No. : 123-3-2747-2023-5-0-0

Dept./Office: **SEAFRONT**

PR No.: **IGP-2023-08-01439**

Date: **08-08-2023**

Section/End-User: **Elaine L. Avenido**

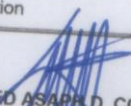
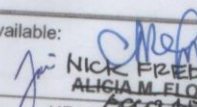
Category: **Office Supplies**

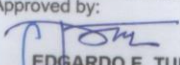
Funding Source: **Income Generating Project**

Project Title/Code: **IGP School Share**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	20	200.00		4,000.00
2	Alcohol, Ethyl, 70% solution, 500mL	btls	30	125.00		3,750.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
3	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	60	80.00		4,800.00
4	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	100	220.00		22,000.00
5	Broom, Soft (Tambo), Large, Heavy Duty	pcs	20	250.00		5,000.00
6	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	unit	2	530.00		1,060.00
7	Cleaner, Glass, 500mL, spray type, any scent	btls	20	200.00		4,000.00
8	Correction Tape, 8m x 5mm wide	pc	30	40.00		1,200.00
9	Disinfectant Spray, 170g	can	15	280.00		4,200.00
10	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	pack	100	330.00		33,000.00
11	Folder, File, Long, 14pts, White	piece	50	10.00		500.00
12	Folding Bed - Nylon Type	pc	1	1,500.00		1,500.00

Specification:						
6ft length 70 cm						
Folding Bed Stripe Design						
13	Golf Umbrella	pcs	4	300.00		1,200.00
Specification:						
High Quality Golf Umbrella, BIG, Green Color, 30 inches						
14	Multi-Insect-Killer Spray, 250mL	tubes	20	200.00		4,000.00
15	Pail, Utility, Plastic, at least 16 liter cap,	pieces	10	250.00		2,500.00
16	Paper, Bond, A4, S-24, 80 gsm	reams	15	289.00		4,335.00
Specification:						
bright white, high premium quality						
17	Paper, Bond, Long, S-24, 80 gsm	reams	18	328.00		5,904.00
Specification:						
bright white, high premium quality						
18	Paper, Bond, Short, S-24, 80 gsm	reams	20	277.00		5,540.00
Specification:						
bright white, high premium quality						
19	Pen, Ball, blue	pieces	50	10.00		500.00
20	Pen, Sign, .5mm, Gel-type, Blue	piece	20	35.00		700.00
21	Plastic High Quality Trash Can with Rotating Cover, approx. 45 liters capacity	pcs	10	350.00		3,500.00
22	Rags, large, good quality, size 24"x15", water absorbent	pcs	50	40.00		2,000.00
23	Scotch Tape	pcs	30	30.00		900.00
Specification:						
Scotch tape 50m 1/2"						
24	Soap, Detergent, Liquid, 1 gal, any scent	gal	20	400.00		8,000.00
25	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	300	105.00		31,500.00
26	Soap, Dishwashing, Liquid, 250mL	btls	20	150.00		3,000.00
27	soft head pillow	pc	20	400.00		8,000.00

Specification:					
dewfoam soft pillow					
28	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomic PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00	3,000.00
29	Standard Bath Towel-White	pc	100	500.00	50,000.00
Specification:					
25"X50"					
44NT					
450G					
White					
100% Cotton					
30	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	10	40.00	400.00
31	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	300	204.00	61,200.00
32	Toilet Brush with Holder	set	4	180.00	720.00
33	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	pack	50	56.00	2,800.00
34	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	50	40.00	2,000.00
35	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	pack	50	25.00	1,250.00
36	Water Dipper (Tabo)	pc	20	45.00	900.00
Specification:					
 Image not found or type unknown					
TOTAL					
Purpose: Accommodation					288,859.00
Checked by:			Funds Available:		
 JEO ASAPH D. CORTES TWG - Office Supplies			 NICK FREDDY R. DELO JR. ALICIA M. FLORES ACCOUNTING HEAD, BUDGET OFFICE		

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	ELAINE L. AVENIDO	NANCY V. DUMAGUING	EDGARDO E. TULINA
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

8/16/23