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PR-2025-0530-275031



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-052925-1211**PR No.: **STF-2025-05-00687**Date: **05-30-2025**Dept./Office: **IPD**Category: **Food & Food
Ingredients**Section/End-User: **Lorelie A. Grabino**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **OVPPD 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AM Snack	pc	50	80.00		4,000.00
Specification: • Empanada • Juice/Soft Drinks						
2	PM Snack	pcs	50	80.00		4,000.00
Specification: • Sandwich • Juice/Soft Drinks						
TOTAL						8,000.00
Purpose: For seminar						
Checked by: ALEXANDER L. CABRAL TWG - Food & Food Ingredients				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: LORELIE A. GRABINO	Noted by: MARCELO T. ABRERA JR.	Approved by: PROSE IVY G. YEPES			
Printed Name:						
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU			