

Budget

SCAN HERE



PR-2022-0620-39507



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OHIGP**

PR No.: **STF-2022-06-00833**

Date: **06-20-2022**

Section/End-User: **Marvin B. Bandalan**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **VSU Market 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	30	125.00		3,750.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	125.00		625.00
3	Fastener, Paper, plastic, 50 sets/box	boxes	10	38.00		380.00
4	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
5	Folder, Pressboard, US, Green, Long	pcs	28	30.00		840.00
TOTAL						6,595.00

Purpose: For Office use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: MARVIN B. BANDALAN END USER	Noted by: ARGINA M. POMIDA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU