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PR-2024-1001-226430



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-0-0-24

PR No.: STF-2024-10-01759

Date: 10-01-2024

Dept./Office: DSO

Category: Food & Food
Ingredients

Section/End-User: Junard C. Gucela

Project Title/Code: SWSO-24(Re-Orientation & Training
on Suicide Prevention)

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (Lunch) Menu#1	pack	200	200.00		40,000.00

Specification:

MENU (1)

- CEASAR SALAD
- CHICKEN LOLLIPOP
- RICE
- FRUITS
- either soft-drinks, water dispenser or flowing coffee

NOTE: with free venue, set up table and Chairs

2	Snacks AM	set	200	80.00		16,000.00
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Specification:

- one serving of snacks
- one serving of softdrinks

3	Snacks PM	packs	200	80.00		16,000.00
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Specification:

- one serving of snacks
- one serving of drinks

TOTAL						72,000.00
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Purpose: For Re-Orientation & Training on Suicide Program

Checked by:

ALEXANDER L. GABRAL
 CHELYN G. ESTILLORE

Funds Available:

ALICIA M. FLORES

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Prepared by:

Noted by:

Approved by:

Printed Name:

JUNARD C. GUCELA

CHONA A. BRIT

PROSE IVY G. YEPES

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU

Noted:

RUAN C. FLAIDA