



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0473**PR No.: **GF-2024-10-02058**Date: **10-04-2024**Dept./Office: **GSO**

Category: **Office**
Equipment and Appliances

Section/End-User: **Anacel B. Veruen**Project Title/Code: **GSO-2025**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Exhaust Fan	pc	50	2,000.00		100,000.00
Specification: • Size: 12 inches • Power Input: 50W • Blade Material: Plastic • Blade Size: 12 inches • Mounting: Wall-mounted • Motor: Reversible (Exhaust/Blower) • Switch: Pull cord switch • Features: ◦ Detachable plastic panel & front grill ◦ Metal shutters • Air Volume: 28.47 / 19.10 CMM • Unit Dimensions: 39 cm x 17 cm x 39 cm • Mounting Dimensions: 35 cm x 35 cm						
TOTAL						100,000.00

Purpose: Office use

Checked by:		Funds Available:	
 NORMAN O. VILLAS		 ALICIA M. FLORES	
TWG - Office Equipment and Appliances		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
	 ANACEL B. VERUEN	 RYSAN C. GUINOCOR	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU