

**PR Number:** TF-2025-05-00679  
**PPMP Number:** PPMP-2025-052425-1201  
**Office:** AccO  
**Purpose:** For operation use. Financial administration of externally funded projects.

No.	Item Name	Quantity	Quarter	MOP	Status
1	Envelope, Documentary, Brown, 150 lbs, Long	100	3	NP - Agency to Agency	On Process
2	Envelope, Expanding, with garter tie, brown, long	100	3	NP - Agency to Agency	On Process
3	Envelope, Expanding, with garter tie, green, long	100	3	NP - Agency to Agency	On Process
4	Folder, File, Long, 14pts, White	200	3	NP - Agency to Agency	On Process
5	Folder, Pressboard, US, Green, Long	200	3	NP - Agency to Agency	On Process
6	Minimalist Extended Mouse Pad	3	3	NP - Agency to Agency	On Process
7	Paper, Bond, A4, S-24, 80 gsm	160	3	NP - Agency to Agency	On Process
8	Paper, Bond, Long, S-24, 80 gsm	50	3	NP - Agency to Agency	On Process
9	Pen, Sign, .5mm, Gel-type, Blue	500	3	NP - Agency to Agency	On Process
10	Pen, Sign, .5mm, Gel-type, Violet	300	3	NP - Agency to Agency	On Process
11	Rubberband, #18, 350 gms/box	10	3	NP - Agency to Agency	On Process
12	STICKY NOTES 2 X 3 ASSORTED COLORS	10	3	NP - Agency to Agency	On Process
13	Sign Here Sticky Notes	10	3	NP - Agency to Agency	On Process
14	Staple Wire, #35	15	3	NP - Agency to Agency	On Process
15	Stapler, HD No.35	3	3	NP - Agency to Agency	On Process
16	Tape, Double Sided, 1" x 10m	10	3	NP - Agency to Agency	On Process
17	Tape, Transparent, 12mm x 50m	20	3	NP - Agency to Agency	On Process
18	Time Card for COMIX Time Recorder machine	5	3	NP - Agency to Agency	On Process