

PR Number: GF-2025-08-00966
PPMP Number: PPMP-2025-092924-0714
Office: USHER
Purpose: FOR OFFICE USE

No.	Item Name	Quantity	Quarter	MOP	Status
1	5-Tier File Rack Metal Mesh Stackable Letter Tray Scratch-Resistant Magazine Letter Paper Document Home Office Desk Supplies	2	2	Competitive Bidding	
2	5-Tier File Rack Metal Mesh Stackable Letter Tray Scratch-Resistant Magazine Letter Paper Document Home Office Desk Supplies	4	1	Competitive Bidding	
3	A4 Bond Paper, 70 GSM (5 reams/box)	6	4	Competitive Bidding	
4	A4 Bond Paper, 70 GSM (5 reams/box)	14	3	Competitive Bidding	
5	A4 Matte Photo Paper	5	3	Competitive Bidding	
6	Ballpen 50 Pieces, Blue	3	4	Competitive Bidding	
7	Ballpen 50 Pieces, Blue	3	3	Competitive Bidding	
8	Ballpen 50 Pieces, Blue	4	2	Competitive Bidding	
9	Certificate Jacket A4	10	3	Competitive Bidding	
10	Certificate Jacket A4	10	2	Competitive Bidding	
11	Clear Book (Display Book), Refillable, Legal, 20 shts, any color	13	1	Competitive Bidding	
12	Clear Book Refills, Legal (10pcs/set)	5	3	Competitive Bidding	
13	Fastener, Paper, non-rust metal, 50 sets/box	25	3	Competitive Bidding	
14	Folder, File, Long, 14pts, White	250	2	Competitive Bidding	
15	Folder, File, Long, 14pts, White	250	4	Competitive Bidding	
16	Folder, File, Long, 14pts, White	250	3	Competitive Bidding	
17	Folder, Pressboard, US, Green, Long	30	1	Competitive Bidding	
18	Folder, Pressboard, US, Yellow, Long	20	1	Competitive Bidding	
19	Folder, Pressboard, US, Yellow, Long	10	3	Competitive Bidding	
20	Glue, White, All-purpose, 1 gallon	2	1	Competitive Bidding	
21	Glue, White, All-purpose, 1 gallon	2	2	Competitive Bidding	
22	Ink, Refill, for Permanent Marker, Black, 30mL	3	1	Competitive Bidding	
23	Ink, Refill, for Permanent Marker, Blue, 30mL	3	1	Competitive Bidding	
24	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	10	1	Competitive Bidding	
25	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	5	3	Competitive Bidding	
26	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	3	Competitive Bidding	
27	Masking Tape, Brown, 2"	4	1	Competitive Bidding	
28	Masking Tape, Brown, 2"	4	3	Competitive Bidding	
29	Official Record Book (8.5" x 11" 500 pages)	15	1	Competitive Bidding	
30	Official Record Book (8.5" x 11" 500 pages)	15	3	Competitive Bidding	

No.	Item Name	Quantity	Quarter	MOP	Status
31	Paper, Bond, Long, S-20, 70 gsm	80	3	Competitive Bidding	
32	Paper, Bond, Long, S-20, 70 gsm	170	1	Competitive Bidding	
33	Paper, Specialty 200gsm 8-1/2x11, 10s, White	5	3	Competitive Bidding	
34	Paper, Specialty 200gsm 8-1/2x11, 10s, White	5	2	Competitive Bidding	
35	Pen, Pentel Pen, Fine blue & black	10	1	Competitive Bidding	
36	Photo Sticker Paper, Glossy, A4 size, 20 sheets/pack	5	1	Competitive Bidding	
37	Puncher, Heavy Duty	3	2	Competitive Bidding	
38	Puncher, Heavy Duty	3	1	Competitive Bidding	
39	Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack	7	3	Competitive Bidding	
40	Staple Wire, #35	10	4	Competitive Bidding	
41	Staple Wire, #35	10	3	Competitive Bidding	
42	Staple Wire, #35	10	2	Competitive Bidding	
43	Stapler, HD No.35	3	3	Competitive Bidding	
44	Tape Dispenser, 2" big, any color	3	1	Competitive Bidding	
45	Tape Dispenser, 2" big, any color	2	3	Competitive Bidding	
46	Tape, Double Sided, 1" x 10m	3	3	Competitive Bidding	
47	Tape, Double Sided, 1" x 10m	4	1	Competitive Bidding	
48	Universal Ink - CYAN (1 liter)	3	3	Competitive Bidding	
49	Universal Ink - MAGENTA (1 liter)	2	3	Competitive Bidding	
50	Universal Ink - YELLOW (1 liter)	3	3	Competitive Bidding	
51	Universal Ink - black (1 liter)	5	3	Competitive Bidding	