**PR Number:** GF-2024-10-02941

**PPMP Number:** PPMP-2025-092524-0478

**Office:** ViCARP **Purpose:** Office Use

No.	Item Name	Quantity	Quarter	MOP	Status
1	ALCOHOL, Ethyl, 500ml	30	1	Small Value Procurement	On Process
2	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	1	Small Value Procurement	On Process
3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack, genuine	5	1	Small Value Procurement	On Process
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack, genuine	5	1	Small Value Procurement	On Process
5	Certificate Holder (A4)	60	1	Small Value Procurement	On Process
6	Cleaner, Glass, 500mL, spray type, any scent	5	1	Small Value Procurement	On Process
7	Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE	5	1	Small Value Procurement	On Process
8	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity	2	1	Small Value Procurement	On Process
9	Dust pan, plastic, stand-up handle, small	1	1	Small Value Procurement	On Process
10	Duster, Feather	5	1	Small Value Procurement	On Process
11	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	10	1	Small Value Procurement	On Process
12	ID Jacket, plastic, vertical, 9cm x 5.5cm, w/clip (50pcs/box)	1	1	Small Value Procurement	On Process
13	Neck lanyard or ID sling (black)	100	1	Small Value Procurement	On Process
14	Paper, Bond, A4, S-24, 80 gsm	60	1	Small Value Procurement	On Process
15	Paper, Bond, Long, S-20, 70 gsm	5	1	Small Value Procurement	On Process
16	Puncher, 2 holes, heavy duty	2	1	Small Value Procurement	On Process
17	Scissors, 8" heavy duty, good quality	5	1	Small Value Procurement	On Process
18	Sharpener, Pencil Heavy Duty good qlty	2	1	Small Value Procurement	On Process
19	Sticky Note, 2 x 3, Yellow	50	1	Small Value Procurement	On Process
20	Sticky Note, 3 x 3, Yellow	20	1	Small Value Procurement	On Process
21	Sticky Note, 3 x 4, Yellow	20	1	Small Value Procurement	On Process
22	Sticky Note, 3 x 5, Yellow	50	1	Small Value Procurement	On Process
23	TOILET TISSUE PAPER, 2 ply	20	1	Small Value Procurement	On Process