



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 150-4-1535-2023-6-0-5

PR No.: TF-2023-07-01327

Date: 07-31-2023

Dept./Office: PCC

Category: Office Supplies

Section/End-User: Mariles V. Bulawan

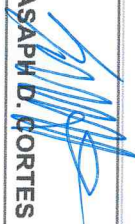
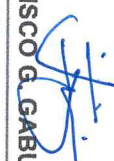
Funding Source: Trust Fund

Project Title/Code: PCC-407/ Coconut-Carabao
Development Project (CCDP) 2nd Tranche

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ballpen 50 Pieces, Blue	box of 50's	14	500.00		7,000.00
Specification:						
Specification:						
Line Weight: 0.5mm						
Ink Type: Oil gel ink						
2	Envelope, Document, Brown, 150 lbs, Long	pc	342	7.00		2,394.00
3	Envelope, Expanding, with garter tie, blue, long	pc	266	15.00		3,990.00
4	Folder, Expanded, Long (Light Blue)	pcs	133	30.00		3,990.00
5	Folder, Ordinary, A4	pcs	200	7.00		1,400.00
Specification:						
Folder, Ordinary, A4						
6	Pail, Plastic, 10 li cap.	pieces	125	200.00	FRANCISCO G. GABUNADA JR.	25,000.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	100	289.00		28,900.00
Specification:						
bright white, high premium quality						
8	Paper, Bond, Long, S-24, 80 gsm	reams	100	328.00		32,800.00
Specification:						
bright white, high premium quality						
9	Record Book, 200 Pages	piece	300	90.00		27,000.00
10	White Folders, 0.14mm long 100pcs/pack	packs	5	485.00		2,425.00
	TOTAL					134,899.00

Purpose: For maintenance and other operating expenses of CCDP (center operation)

MMDC

Checked by: 		Funds Available: 	
JED ASAPH D. PORTES		NICK FREDDY R. BELLO JR.	
TWG - Office Supplies		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	MARILES V. BULAWAN	FRANCISCO G. GABUNADA JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSUC